## FEES POLICY



- 1. Fees are payable termly in advance and no later than the day before the first class of the new term. If your child turns up to class without the fee having been paid, they will not be allowed to participate. A written reminder will be given for fees not paid after the first class of term.
- 2. The only accepted methods of payment are by card payment through the booking system, BACS or by cash. Carrington Ballet Academy does not currently offer payment installments, all fees are to be paid in full.
- 3. Term's can range from 4-12 weeks and fees will be adjusted accordingly and get reviewed regularly.
- 4. New students who begin classes half way through a term, will be charged the balance for the remainder of the term which should be paid for after their free class has finished if they wish to continue.
- 5. Fees are based on a 4-12 week term as indicated on the fees page on the Carrington Ballet Academy website, and automatically begin after your child's free trial class unless cancellation has been given before your child's second class.
- 6. Invoice and remittance notices will be provided at the end of each term for the following term by email. When using BACS for payment clearly state the child's initials and what term you are paying for.
- 7. Failure to pay term fees including after a written notice is issued may result in your child being withdrawn from Carrington Ballet Academy and its classes.
- 8. Receipts will only be provided upon request.
- 9. Fees are subject to change and are reviewed regularly and you will be notified in advance of any changes.
- 10. If for any reason any student wishes to not return for the next term, Parents should notify the Academy as soon as possible to avoid having multiple Invoices sent out.
- 11. Should any student wish to be withdrawn from the Carrington Ballet Academy, refunds for any unused classes / missed classes will not be given.
- 12. Fees are non-refundable in cases where students are not allowed to participate due to not arriving to class with the correct class uniform.

For any other issues, or for further information please contact the Principal by email or in writing.

This policy is reviewed on a regular basis

Last updated 29th August 2024